



Fees, Additional Charges and Refund Policy 2024-2025

Tuition Fees 2024-25

Year Group	Term 1 (40%)	Term 2 (40%)	Term 3 (20%)	Annual Fees (excl. VAT)	Annual Fees (inc. VAT)
Pre-school	17,653	17,653	8,826	44,132	50,752
Reception	17,653	17,653	8,826	44,132	50,752
Y1	19,860	19,860	9,930	49,650	57,098
Y2	19,860	19,860	9,930	49,650	57,098
Y3	24,274	24,274	12,137	60,685	69,788
Y4	24,274	24,274	12,137	60,685	69,788
Y5	24,274	24,274	12,137	60,685	69,788
Y6	24,274	24,274	12,137	60,685	69,788

Notes

- Our fees for 2024/25 represent a discount on the fees approved for King's College Riyadh by the Ministry of Education.
- In the 2024/25 academic year we are open from Pre-School to Year 6.
- VAT (15%) is applied to the tuition fees for non-Saudi families as per ZATCA requirements.



Discounts

1. A 5% tuition fee discount will be applied to payment of the full year's fees in a single payment (only applicable if payment is made by bank transfer or cheque) at the time of accepting your child's or children's place at King's College.
2. A 5% tuition fee discount is available for the 3rd and subsequent child, (only applicable if payment is made by bank transfer or cheque) at the time of enrolling the 3rd or subsequent child at King's College.

Cash and debit/credit card payments are not accepted for discounted fees.

Admissions Fees

Fees applicable for all new pupils*	Pre-school to Year 6 (SAR)
Application Fee <ul style="list-style-type: none">• A one-off, non-refundable administration service fee for every child applying to King's College Riyadh.	525
Assessment Fee <ul style="list-style-type: none">• A one-off, non-refundable professional evaluation fee for every child applying to King's College Riyadh.• (Refundable only if your child is not offered a place at King's College Riyadh)	1,050
Registration Fee <ul style="list-style-type: none">• A one-off, non-refundable enrolment administration fee for every child accepting an offer of a place at King's College Riyadh. Payable after an offer of a place has been made.	3,675
Deposit <ul style="list-style-type: none">• A non-refundable deposit to guarantee your child's place at King's College Riyadh, deducted from the first term's fees.• The non-refundable deposit is payable within 7 days of the date of the offer letter.• We are unable to guarantee your place if the deposit is not received within 7 days of the date of the offer letter.	50% of 1 st term's fees



** VAT (15%) is applied to admissions fees for all families as per ZATCA requirements.*

** Fees applicable to all applications received on or after 1st June 2024 and all assessments completed after 13th June 2024. Applications received prior to 1st June and assessments completed prior to 13th June benefit from Admissions Fees stated in the 2023/24 Fee Policy.*

In-term Joiners

Fees for children who enroll after the start of Term 1 or Term 2, will be calculated on a pro-rata basis according to the number of weeks remaining in the term, but in no case less than a minimum charge of 50% of the term's fees. Fees for children joining after the start of Term 3, will be calculated on a pro-rata basis (based on the full academic year) according to the number of weeks remaining in the academic year. Children that enroll (and therefore reserve a seat) prior to the start of a term but do not attend a portion of the school term are not eligible for pro-rated fees.

Notes

1. All fees are charged in SAR.
2. King's College Riyadh's school fees are reviewed annually and are subject to increases. The school will endeavor to give at least a half term's notice of any changes to the fees.
3. All offers of a place are conditional on SEN or EAL needs being declared during the admission process and before accepting the offer. SEN and EAL programs must be accepted if the school assesses it as necessary for the pupil. Each term the program will be reviewed against the school's benchmarking policy as to how long the programme will continue.

Indicative Payment Dates

All fees are payable in advance of the start of each term.

Term	Invoice Issued	Payment Date
Term 1 Re-enrollment - Autumn Term (2024-2025)	15 th May 2024	19 th June 2024
Term 1 Balance – Autumn Term (2024-2025)	15 th May 2024	18 th July 2024
Term 2 - Spring Term (2024-2025)	9 th October 2024	4 th December 2024
Term 3 - Summer Term (2024-2025)	19 th February 2025	19 th March 2025
Re-Enrolment Fee (2025-2026)	7 th May 2025	4 th June 2025



Re-Enrolment Fee

Parents are required to pay a re-enrolment fee of 20% of the annual tuition fee for the Year Group their child will be joining at the beginning of the new academic year. The non-refundable re-enrolment fee is deductible from the first term's fees and should be paid by the 4th June 2025.

Please note that your child is not guaranteed a place until the re-enrolment fee has been received and in all cases the place will be released no later than 18th June of the preceding academic year.

Late Payment Fee

There is a late payment fee of 1,000 SAR in the first month, which will increase to 1,500 SAR in the second month and 2,000 SAR in the third month.

Please note the school will accept post-dated cheques by arrangement with the Finance team to avoid any late payment fees.

Notice to Withdraw

Written notice of a parent's intention to withdraw a child from King's College Riyadh must be given to the school at least one term in advance.

If no written notice to withdraw is given via the Leaver's Form available from admissions@kingscollegeriyadh.com, it will be assumed that the school place is required and the fees for the following term will be payable.

How to Pay

Bank Transfer

Our preferred method of payment is via online bank transfer. Please include your invoice number and child's full name in the transaction and provide a deposit slip or bank transfer remittance to the School's Finance Department by hand or email to finance@kingscollegeriyadh.com clearly stating your child's name and class.

Post-dated Cheques

Post-dated cheques are accepted by arrangement with the school and should be made payable to "Kings College Riyadh for Education".



Direct Payment

Direct payment can be made at the school with Credit and Debit card (Visa/Mastercard, Mada and American Express).

Additional Charges

Breakfast Club, After School Care, Late Room, Learning Support, EAL Support, Private Music Lessons and certain Co-curricular Activities will have an additional charge - these are communicated separately.

Terms and Conditions

1. Tuition fees are inclusive of all books and stationery as deemed necessary by the school.
2. Parents unable to pay their fees by the due date must contact the school's Finance Department before the payment date. Cases of financial hardship will be assessed on a case-by-case basis.
3. Failure to pay school fees could lead to one or more of the following actions:
 - a. withholding of school reports;
 - b. withholding of transfer certificates;
 - c. your child being suspended from school;
 - d. your child failing to successfully complete the school year and the school year having to be repeated;
 - e. withdrawal of your child's school place for the next academic year;
 - f. de-registration of your child from the Ministry of Education system; and
 - g. legal proceedings.
4. All uniform items except those noted on the uniform list as having to be purchased by parents, must be bought through our school shop. Please contact uniform@kingscollegeriyadh.com for further details.
5. All class excursions will incur a minimum charge as a transportation fee plus any additional entrance and activity fees. The charge will increase for residential trips and parents will be notified of these in advance.



Refunds

1. If fees are paid annually in full before the due date, a refund of the remaining term(s) will be given, provided notice to withdraw the child has been given one term in advance. Please note the 5% annual payment discount will not apply to any refund.
2. A refund of School fees cannot be claimed for casual absences, sickness, holidays, periods of exclusion or other circumstances judged by the school.

Enquiries

Our Finance Team will be pleased to provide further information relating to the Fees Policy. Contact can be made in person during the school day, by emailing finance@kingscollegeriyadh.com. If you enquiry related to any element of the admissions process, please contact our admissions team by emailing admissions@kingscollegeriyadh.com



Acceptance and Responsibilities

By signing below, every parent indicates that this policy has been read alongside the School's Terms and Conditions, the responsibilities and obligations of both the school and parents are understood, and its terms accepted.

King's College Riyadh Fee Policy and Terms and Conditions

I confirm I have read and understood the King's College Riyadh Fee Policy and Terms and Conditions and accept the responsibilities, obligations, and terms of both the school and parents.

Child's Full Name: _____

Parent's Full Name: _____

Signature: _____ Date: _____